

PROVISIONAL REGISTRATION IN QUEENSLAND

Fact Sheet

Updated December 2011

What is provisional registration?

Provisional registration is a transition period to full registration, an acknowledgement that teacher education is a continuum made up of the preservice program, induction and continuing career-long professional development. Recent teacher education graduates from universities in Australia as well as some teachers applying for registration after a career break or teachers applying for Queensland registration from interstate or overseas will normally be granted provisional registration.

Features of this period include:

- teaching experience;
- guided reflection on practice;
- professional development and growth;
- collegial support; and
- participation in collegial activities.

What teaching experience do I require to attain full registration?

All provisionally registered teachers must have completed a minimum of one year of teaching experience and meet the *Professional Standards for Queensland Teachers* (the Standards) when applying for full registration. Teaching experience commences from the date provisional registration was granted and must take place in an acceptable setting.

The initial period of provisional registration is two years, with one extension of two years possible. If you do not meet the requirements for full registration by the end of the extended provisional registration period, you need to re-apply for provisional registration. Teaching experience and supporting examples of practice remain current for five years only.

What kind of teaching experience is acceptable?

Classroom teaching experience in a Queensland state or non-state school, or a recognised school in another Australian state or territory or New Zealand is acceptable.

Teaching using an educational program based on a QSA approved or accredited syllabus, or the QSA *Queensland kindergarten learning guideline* or the *C&K Building waterfalls* QSA accredited kindergarten guideline is also acceptable. The Queensland College of Teachers (QCT) should be notified at the commencement of teaching using Form K which is available on the website.

If teaching in Queensland in a setting other than the above, the provisionally registered teacher must apply to the QCT to have their teaching experience recognised

under the QCT *Policy on equivalent experience acceptable for provisionally registered teachers to move to full registration*. This also requires the organisation to apply to the QCT for recognition. The policy and application forms are available on the website.

Note: Throughout this document the term 'school' also denotes 'other approved educational settings'.

What professional development should I expect during my provisional registration period?

Your professional development program will include a range of formal and informal opportunities. You will engage in ongoing reflection, identifying learning goals and areas for development and professional learning activities aligned with the *Professional Standards for Queensland Teachers*.

The QCT strongly endorses expectations that you will be provided with, and engage in, an effective induction program. Your induction program should involve a planned program of professional learning and development against the *Professional Standards for Queensland Teachers* with the support of one or more fully registered teachers.

Professional standards

National professional standards will be phased in from 2012. However for provisional registration purposes the QCT's *Professional Standards for Queensland Teachers* will be used during 2012.

What if I am a relief teacher or my teaching is in more than one school?

You are not required to complete the minimum amount of teaching experience in one school. The teaching experience may include a number of individual days as well as periods of continuous teaching across a number of schools. The principal or equivalent person will need to have sufficient knowledge of your successful practice to make a judgement and complete the *Provisional to Full Registration Recommendation Report*.

When should my Recommendation Report be completed?

The *Provisional to Full Registration Recommendation Report* is completed after you gain a minimum of one year of teaching experience and when the principal or equivalent person has sufficient knowledge of your demonstrated practice against each of the Standards to make a holistic judgement.

One year of teaching experience is defined as 200 days.

What is my role as a provisionally registered teacher in the process?

You will take supported responsibility for:

- becoming familiar with the *Professional Standards for Queensland Teachers* (available from the website: www.qct.edu.au);
- informing the principal or equivalent person of your status as a provisionally registered teacher;
- engaging in ongoing reflection, identifying learning goals and professional learning and development against the Standards during the period of provisional registration;
- participating in all aspects of the school's induction program;
- selecting the necessary examples of practice to demonstrate development against the Standards;
- through established school practices*, presenting your examples of practice to the principal or equivalent person for review against the Standards; and
- signing the *Provisional to Full Registration Recommendation Report*.

*Principals or equivalent persons will have established school practices which may include the involvement of other appropriate personnel in considering your teaching practice and in engaging in collegial professional discussions about how you have achieved the Standards.

What is the role of the principal or equivalent person in the process?

The principal or equivalent person is responsible for ensuring that you receive the support, advice and guidance needed to successfully transition to full registration. The role includes:

- reviewing and guiding your professional practice against the Standards and making a holistic judgement about your achievement of the Standards;
- providing the culminating judgement and recommendation to the QCT through completion of the *Provisional to Full Registration Recommendation Report*; and
- advising you of the appeal process if full registration is not recommended.

What is the role of the Queensland College of Teachers in the process?

The QCT's *Professional Standards for Queensland Teachers* provide a framework for reflection on practice, identification of learning goals and continuing professional development. Achievement of full registration is a significant achievement and important milestone in a teacher's career. Comprehensive information and tools have been developed by the QCT to support the process, for both the provisionally registered teacher and schools. The QCT will continue to work with employers, principals, teacher groups, universities and others in this area.

The Queensland College of Teachers:

- makes the final decision to grant or not grant full registration; and
- conducts the review process if a provisionally registered teacher appeals a recommendation by the principal or equivalent person.

Recommendation options

The principal or equivalent person may recommend that

- full registration be granted; or that
- full registration is not granted at this time.

For further information about the Queensland College of Teachers please visit the website www.qct.edu.au or contact the Office of the College via email at enquiries@qct.edu.au or telephone 07 3377 4777.